



**Position:** Model Creation Technician / Illustrator (Full-time)

**Date Posted:** May 2019

**Supervised By:** Product Support Manager

**Location:** Holland, Michigan

**Travel:** Limited if any, possibly some local

**Duties & Responsibilities:**

This position is responsible for the development of new Solidworks Models, and reviewing existing Solidworks Models for accuracy based on Bills of Materials. Responsibilities also include data mining, coordination with our engineering department, and working closely with our technical writer to ensure comprehension and accuracy for all manual creation. Duties to include:

- Create Solidworks Models using existing parts library.
- Coordinate with engineering to understand new or revised parts.
- Examine Bill Of Materials for accuracy
- Communicate with Technical Writer to create informed instruction.
- Be able to work independently with limited supervision
- Revise existing instruction manual content.
- Work in conjunction with Technical Writer.
- Other duties as assigned by supervisor.

**Qualifications:**

- Associate's degree in a related area (preferred).
- High level of technical aptitude.
- Extreme attention to detail.
- Ability to learn quickly.
- Proficient with SolidWorks software.
- Experience with SolidWorks Composer, a plus.
- Solid knowledge of Microsoft office package.